

Recreation



Calavera Hills Community Center

2997 Glasgow Drive • Carlsbad, CA 92010 • 602-4680

Monday - Thursday: 7:30 am - 5:30 pm

Friday - Sunday: 8 am - 5 pm

Stagecoach Community Center

3420 Camino de los Coches • Carlsbad, CA 92009 • 602-4690

Monday - Thursday: 7:30 am - 5:30 pm

Friday - Sunday: 8 am - 5 pm

Harding Community Center

3096 Harding St. • Carlsbad, CA 92008 • 602-7510

Monday - Thursday: 7:30 am - 5:30 pm

Friday - Sunday: 8 am - 5 pm

All Community Centers are closed on City holidays.

All community centers offer evening and weekend classes and rentals by appointment only.

Leo Carrillo Ranch Historic Park

6200 Flying LC Lane • Carlsbad, CA 92009 • 476-1042

Tuesday - Saturday: 9 am - 6 pm

Sunday 11 am - 6 pm

Closed Mondays and City holidays. Free admission.
Extended hours may be arranged for facility rentals.

Senior Center

799 Pine Avenue • Carlsbad, CA 92008 • 602-4650

Monday - Thursday: 7:30 am - 5:30 pm

Friday 8 am - 5 pm

Closed on City holidays. Evening and weekend classes and rentals by appointment only.

Community Swim Complex

3401 Monroe Street • Carlsbad, CA 92008 • 602-4685

Monday - Friday: 6 am - 7 pm

Weekends: 12 - 4 pm

Please call to confirm pool availability due to classes, programs and rentals.

"Live A Healthy Life ... Recreate"

The Recreation Department helps people to "Live a Healthy Life ... Recreate." Look for the ♥ within this guide to locate classes or activities that offer a health and wellness benefit to the participant.

One of the most important issues communities face today is a staggering increase in the rates of obesity and chronic disease. Throughout San Diego County, parks and recreation agencies have joined together in a campaign to create healthy communities and provide extended opportunities for residents to be physically active. For more information on the Greater San Diego Recreation and Parks Coalition for Health and Wellness, please contact Lori Swenck at 602-4680.

Customer Survey Questions Online

Your feedback is important. Please go to the Recreation Department home page at www.carlsbadca.gov/recreation and look under general information for the survey section.

As our customer, your input provides valuable feedback to enhance our service. We appreciate your comments and your support of our efforts.

Just click!

www.CarlsbadConnect.org is connecting the Community of Carlsbad with the many programs and services that the City of Carlsbad Recreation Department has to offer.

You will need your ClientID and family PIN number before you can register for a class, program or trip. Please contact any community center to receive your secure ClientID and PIN for on-line registration.

To learn more about registration, please go to CarlsbadConnect.org and then click on the [CarlsbadConnect](http://CarlsbadConnect.org) icon. This will take you into the registration program. The help desk tab has a list of questions and answers that will help you to become familiar with the registration process.

Information and Registration

The City of Carlsbad Recreation Department offers a variety of enrichment programs designed for your enjoyment. On-line registration is available at www.CarlsbadConnect.org. Contact us via the web or call our *CarlsbadConnect* Help Line to report any problems with the website at 602-7510.

Three Registration Dates

Registration dates are for all Recreation programs: aquatics, camps, classes, senior classes and Senior Safari excursions, special events and trips. Registration will stay open until the classes are full. Please add your name to the waitlist if a class is full so that we will be able to plan for future classes.

The only classes not offered on-line are priority preschool and dance classes.

1. Wednesday, May 14th, 7:00 am

[Resident on-line registration enrollment date.](#)

2. Monday, May 19th, 7:30 am

[Resident mail-in, walk-in, phone-in registration enrollment date.](#)

3. Wednesday, May 21th, 7:30 am

[Non-resident on-line registration enrollment date.](#)
[Mail-in, walk-in, phone-in will be available at any of our community centers starting at 7:30 am.](#)

All correspondence regarding program registration should be referred to the appropriate site. Mail registration forms to the appropriate community centers as follows (off-site classes may be mailed to any center). For all other Recreation programs, the Community Centers are available to answer questions and help you sign-up for programs.

- For classes at Scout House, Heritage Hall, The Granary, Rancho Carlsbad G.C., Kruger House, Harding Center, Leo Carrillo Ranch Historic Park and Poinsettia:
[Harding Community Center • 602-7510](#)
- For classes at Calavera Center and Laguna Riviera Park:
[Calavera Hills Community Center • 602-4680](#)
- For classes at Stagecoach Center:
[Stagecoach Community Center • 602-4690](#)

Registration Policy

Preregistration is required for all listed Recreation activities. Programs are filled on a first-come, first-served basis with waiting lists as necessary for each session period. An exception exists for the following programs: Ballet, Hip Hop, Tap & Jazz, and Preschool. For these programs, Carlsbad residents will have priority and additional restrictions may apply. See the corresponding program descriptions for details.

Waitlist Policy

If an opening occurs in a class we will offer the class to the first Carlsbad resident on the waitlist. We will call and leave a message that an opening is available. You will have 24 hours to respond to our call and then we will call the next person on the list. Priority will be given to Carlsbad residents. Once the class is less than 24 hours out from starting, we will call down the waitlist and the first person to respond will be able to enroll in the class. We appreciate your patience and understanding with this process.

Priority Classes

Priority Classes (Teacher Discretion) have been established in programs where the class levels are a continuation of the previous skills. These classes require demonstrated mastery of skills for the safety of the child and an opportunity for enhanced skill development.

Open enrollment month is in August for Dance classes that start in September.

Priority classes that will be offered on-line are indicated by a **cc**.

Program Changes

Class schedules, fees, instructors, policies and procedures are subject to change. If class minimums are not reached, classes are subject to cancellation.

Open Enrollment Locations and Months

- Dance class open enrollment will be processed at the [Calavera Hills Community Center](#)
- Preschool/Parent Toddler will be processed at [Stagecoach Community Center](#)

Note: Individuals currently enrolled in the following classes have priority to re-register until open enrollment.

Priority Classes	Open Enrollment Month	On-line Registration
Dance	August	Open enrollment month only
Preschool/Parent Toddler	May	Not available

Opportunity Grants

Every child deserves the opportunity to learn, explore and have fun. Our Opportunity Grants program provides access to Recreation programs for families that may not otherwise be able to afford it.

Child Safety

For your child's safety, please make sure class is in session and the instructor is present before leaving your child. Parents or guardians are responsible for picking up their children at the end of class.

Alternate Classes, Substitutions

For Drop-in and Mail-in registration, please use the Registration Form. In the event you are unable to register as requested, we will contact you for an alternative. If you are unable to choose an alternative, we will return your check.

Proof of Residency

Carlsbad residents must show proof of residency with one of the following:

1. Property tax papers (original or photocopy with registrant's or participant's name). Note: A business OWNER who can show both proof of ownership and property tax payment will qualify, or proof of homeowner's tax exemption, but not employees of the business.
2. Utility/telephone bill (showing participant's/registrant's address)
3. Rental receipt/lease
4. Imprinted address on check (not acceptable if handwritten or with P.O. Box)

AND a photo I.D.

Please include a copy of document used for proof of residency. Once you have shown proof of residency at one of the Community Centers, you can set up your on-line ClientID and Family PIN over the phone or in person.

To see class schedules on-line,
sign-up on-line or for more detailed
class descriptions, please visit
www.CarlsbadConnect.org

Refund Policy

When the City cancels a fee supported Recreation program, the participant or payee shall be eligible for a full refund.

When a registrant requests a refund prior to the second scheduled class or by trip deadline date and paid their registration by check or cash, the refund will be granted minus a Cancellation Check Processing Fee of \$20, and the prorated fee for the first attended class. If Visa or MasterCard was used to pay the registration fee, the refund will be granted minus the prorated fee for the first attended class.

If the registrant prefers to have a credit to avoid the Cancellation Check Processing Fee, a credit will be issued regardless of method of payment. The credit is good for 12 months from date of issue, and may be used for any Recreation Department program. After 12 months, any unused credits will be written off. Once a credit is issued, it cannot be exchanged for a refund.

Beginning on the second class date, no refunds or credits will be given.

If a registrant fails to attend a program after it begins, the registrant is not entitled to a refund.

There are NO CASH REFUNDS. All refunds will be mailed approximately two to three (2-3) weeks after a request for refund is received.

Some programs may have specialized refund policies. Please check with staff if you have questions. Thank you!

Returned Checks

A \$35 service fee will be charged for all checks returned for insufficient funds.

Holidays

Classes are not held on holidays. Makeups are normally on break weeks. Consult your instructor for the exact day and time.

Friday, July 4Independence Day

Legend for Class Information

c Class
R/NR Carlsbad Resident / Non-Resident
Term Duration of the class (example: 6 classes or 3 months)

City of Carlsbad • Recreation Department

Summer 2008 Registration Form

PLEASE PRINT IN INK AND FILL OUT COMPLETELY

The City's Liability Waiver must be completed, signed and returned before the activity start date or participation will not be allowed. Thank you for your cooperation.

Primary Adult Contact

LAST NAME _____ FIRST NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

HM PHONE _____ WK PHONE _____ EMAIL _____

CHECK HERE IF YOU PREFER NOT TO RECEIVE OUR ELECTRONIC MAILINGS ☐

EMERGENCY CONTACT _____ PHONE _____

Activity Registration

ACTIVITY #	ACTIVITY NAME	PARTICIPANT'S NAME (1st & Last)	DOB	M/F	DAY	TIME	LOCATION	START DATE	FEE

Total Fees \$ _____

Yes! You can make a difference! My Opportunity Grants donation \$ _____

TOTAL \$ _____

Do you require any special accommodations to participate in the program you are interested in? If so, please check here. ☐ 

Method of Payment

☐ Cash ☐ Check: Make checks payable to "City of Carlsbad." ☐ Charge

See Registration Information on page 32 for refund policy and page 30 for mailing addresses.

Visa/MasterCard # _____ Expiration Date _____

Note: Please refer to page 32 for the refund policy. \$20 check processing fee for refunds granted. \$35 service charged for all returned checks.

Photographic Release

I permit the Recreation Department to use and publish photographs and/or videotapes of me and/or my children for purposes of presenting recreation activities to the community and to promote the recreation program to prospective clients and/or participants. I also give permission to release such photographs and/or videotapes to the news media in support of the program.

_____ (Please Initial)

Release From Liability and Indemnification (Please read before signing.)

I agree to waive and release the City of Carlsbad (which includes its officers, employees, agents, volunteers, and elected and appointed officials) from any claims, causes of action, damages, losses, liabilities, or expenses (which includes attorney fees and court costs) for any personal injury, property damage or death arising out of my or my child's participation in the above activities and events, regardless of whether the personal injury, property damage or death was caused by the negligence of the City of Carlsbad or otherwise. I UNDERSTAND THAT BY SIGNING THIS WAIVER I AM FREEING THE CITY OF CARLSBAD FROM ANY LIABILITY RESULTING FROM MY OR MY CHILD'S PARTICIPATION IN THE ABOVE ACTIVITIES AND EVENTS. I RECOGNIZE THAT THESE ACTIVITIES AND EVENTS CAN BE DANGEROUS TO ME OR MY CHILD AND ACCEPT THOSE DANGERS. I UNDERSTAND THAT IF I AM OR MY CHILD IS INJURED, THIS WAIVER WILL BE USED AGAINST ME AND ANYONE ELSE CLAIMING DAMAGE BECAUSE OF MY OR MY CHILD'S INJURY IN ANY LEGAL ACTION. I ALSO UNDERSTAND THAT NO CITY EMPLOYEE OR AGENT IS AUTHORIZED TO MODIFY THIS WAIVER. I CERTIFY THAT I HAVE PERSONALLY READ AND UNDERSTAND THIS WAIVER AND RELEASE.

SIGNATURE _____ DATE _____

Medical Emergency Release

In the event of sudden illness, accident or injury which may occur while said minor is engaged in activity supervised by the representatives, agents or assignees, when neither the parents, guardian or designated family physician can be contacted, I hereby give my consent pursuant to California Civil Code #25.8 for emergency treatment as shall be necessary under circumstances by any physician licensed under the Laws of the State of California in consideration of my or my child's participation in the activity, I hereby release and discharge the City of Carlsbad (which includes its officers, employees, agents, and elected and appointed officials) from any and all claims for personal injury.

SIGNATURE _____ DATE _____

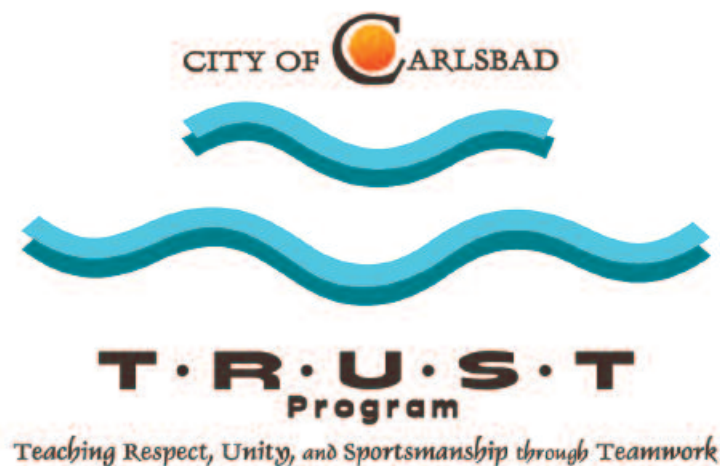
Family Physician _____		Phone _____
Insurance Company _____		
Pertinent medical history information (Epilepsy, diabetes, allergies, etc.) ____ Yes ____ No. If yes, explain: _____		
Parent Emergency Phone # _____ In case of emergency (if parent cannot be contacted) please notify:		
Name _____	Phone _____	
Name _____	Phone _____	
My child takes the following medications on a regular basis:		
Medicine _____	Time Given _____	Dosage _____
Staff is not permitted to dispense any medication not prescribed by a physician. A physician's note must accompany the medication that is to be dispensed.		

Code of Conduct Release

The City of Carlsbad Recreation Department encourages a safe and healthy atmosphere by supporting an environment free from: Drugs or Alcohol, Violence, Intimidation, or Harassment, Gambling or Solicitation, Profanity, or Abusive Language, Vandalism or Property Damage. This code of conduct applies to all participants, spectators, visitors, facility users, organizations or groups, staff and volunteers in any and all Carlsbad Recreation Department Activities, Programs, Field and Facility Uses.

Violation of this Code of Conduct may result in disciplinary action up to and including immediate and permanent expulsion from Carlsbad Recreation Programs, cancellation of any facilities or field reservations, forfeiture of any and all fees, and financial or other restitution for any damage. Acts conducted by a minor are the responsibility of the parent or guardian. I have read and agree to abide by the City of Carlsbad's Code of Conduct and accept responsibility for any acts on behalf of my child in violation of this code.

_____ (Please Initial)



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"Creating Community through People, Parks & Programs"

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